

HCIDLA Contractors

Prevailing Wages and Certified Payrolls What You Absolutely Need to Know

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If you work on a public works project, you must do three things...

- Pay the proper prevailing wages,
- Submit the paperwork that proves you've paid the proper prevailing wages,
- Utilize apprentices. (Or... at least be able to show that you tried to get apprentices and were not able to.)

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What is Prevailing Wage?

- The prevailing wage is the basic hourly rate that the State or Federal government has mandated must be paid on public works projects to workers in a given craft or classification.

Who decides what the Prevailing Wages Are?

The State and the Federal Department of Labor determine the prevailing wage rates.

For state rates go to: <https://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. For federal rates try: <https://beta.SAM.gov>.

Who Should Receive Prevailing Wages?

- Owners, Operators, Sole Proprietors, Partners Actually Performing Work, “Youth-At-Risk” Workers
- When should they receive Prevailing Wages? (Portal-to-Portal)
- Exceptions:
Security Guards, Clerical, Non-Working Superintendent, Off-Site Fabrication

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Classifications/Overtime/Holidays

- **Workers must be paid the proper Prevailing Wage for the craft they're working in.**
- **Overtime: Anything more than 8 hours in a day or 40 hours in a week.**
- **Holidays – Different crafts recognize different holidays. Check before you work.**

On-Line Certified Payroll System

- All contractors must submit weekly certified payrolls using the City's On-Line Certified Payroll System (OCPS). There is no cost to the end user.
- Free class on the 2nd Wednesday of every month at 9 AM at 1149 S. Broadway, Suite 300, LA 90015. To RSVP, email ocps.help@lacity.org
- <https://bca.lacity.org/cps/login.cfm>

OCPS

- All contractors must submit a Request for Access Form listing the users.
 - All contractors must also submit an E-Signature Authorization Form with a wet signature, although an emailed copy can be submitted to expedite the process.
 - CPRs, the Statement of Compliance and Fringe Benefit Statements can all be submitted on OCPS. All other documents (DAS 140, 142, etc. must be submitted by hard copy.)
- Quality - Opportunity - Compliance
- Prime contractors will be able to review payrolls submitted by their subcontractors.

QUESTIONS?

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