



Eric Garcetti, Mayor  
Ann Sewill, General Manager

**Regulatory Compliance & Code Bureau**

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**LEGAL CASE FEE WAIVER APPLICATION**

**The Legal Fees MUST be paid in order for your request to be reviewed.**

Request to waive the following fees (Please indicate the requested fee(s) to be waived)

- Legal Case CA Hearing Preparation Fee in the amount of \$ \_\_\_\_\_
- Legal Case Litigation Filing Package Preparation Fee in the amount of \$ \_\_\_\_\_

Please note that this Legal Case Fee Waiver Application only applies to the **regular** fee. Any request to waive late/penalty fees requires the submission of an Administrative Penalty Appeal Form to the Billing Unit.

Assessor Parcel Number: \_\_\_\_\_ Invoice Number: \_\_\_\_\_

Owner/Agent Name: \_\_\_\_\_

Owner/Agent Address: \_\_\_\_\_

Property Address: \_\_\_\_\_

Daytime Phone No. \_\_\_\_\_ Cell Phone Daytime Phone No. \_\_\_\_\_

Email: \_\_\_\_\_

Justification: (Please explain why the Legal Case Preparation Fee should be waived. Attach supporting documentation and/or additional sheets if necessary.)

**I declare under the penalty perjury under the laws of the State of California that the above is true and correct.**

\_\_\_\_\_  
**Signature of Owner [ ] or Authorized Agent [ ]**

\_\_\_\_\_  
**Date**